

New Customer Detail

This form is designed to collect all your Company, Organisation or Personal relevant details so that we have all your details to enter into our database.

It is an interactive PDF form so it can be completed on your computer and by clicking on the send button it will be emailed back to us. PLEASE complete all sections.

Company/Org or Personal Name:			
Delivery Address:			
Postal Address:			
		Postcode	

Contacts

	Name	Email	Phone	Mobile
Accounts				
Orders				

Orders & Accounts

Does your Company/Organisation require an Order Number to be supplied for all orders placed by staff?

Order Number Required

We normally email Invoices to clients, is Company/Organisation happy with this or should we post the Invoice?

Email Invoices

Post Invoices

Terms & Conditions of Trade

The following Terms and Conditions apply to all sales made by Tuffplans Limited [TP]:

- Payment** – For all new clients we require payment prior to delivery of job. After that first job we are happy to discuss providing a 7 day credit account
- Invoices** – An Invoice will be issued on completion of work undertaken on behalf of a client or on despatch of any goods ordered by a client.
- Statements** – No Statement will be issued unless requested by a client or when payment is overdue.
- Invoice Payment for 7 day Credit Accounts** – All sales are made on the understanding that payment will be made Net within seven (7) days of the date of the Invoice. Should your company or organisation not be able to meet these payment terms then please make us aware of this prior to confirming an order so that some form of accommodation can be made.
- Copyright** – Clients should be aware that if we are printing plans or any document for the client then they must undertake that they have the authority of the Copyright holder to make a facsimile of that plan or document. ROL and TP do not accept any liability for unknowingly breaching Copyright.
- GNS Maps, LINZ Maritime Charts & LINZ Topo50 Maps** – TuffPlans® has the authority of the Copyright holders of these Maps and Charts to reprint these under licence and resell without restriction.

The Terms of Trade as above are accepted on behalf of the client by:

Name of Person Accepting

Tuffplans Limited
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